



APPLICATION FOR AUTHORISATION AS A REGISTRAR

[This application should be read in conjunction with the [.nz policies](#) and the [become a registrar information page](#)]

Thank you for expressing your interest in becoming a .nz authorized registrar.

Please complete this form in full electronically, then sign, stamp (if applicable), and return to the Domain Name Commission.

Domain Name Commission Limited
P O Box 11881
Wellington 6142
New Zealand

Your application can be submitted by scanning all required documents and emailing registrar@dnc.org.nz. DNCL may request additional information to support your application.

For any questions please email is registrar@dnc.org.nz

Part 1: Pre-requisites checklist

- Have you read the [technical information](#) needed to develop an interface to the Shared Registry System (SRS)?
- Are you aware of the [agreements, forms](#), and the [.nz policies](#)?
- Does the contract or agreement you require your customers to sign, meet the minimum requirements specified in our [Registrant Core Terms and Conditions document](#)?

Part 2: Legal entity general information

Legal entity details

Legal entity name <small>[name in companies register]</small>	<input type="text"/>
Trading name(s) <small>[brand name]</small>	<input type="text"/>
Entity business number <small>[if applicable]</small>	<input type="text"/>
Ultimate holding company <small>[parent company]</small>	<input type="text"/>
Date established	<input type="text"/>
Location established	<input type="text"/>
Branches (if any)	<input type="text"/>
Area(s) of business	<input type="text"/>
Entity phone & fax	<input type="text"/>
Entity address	<input type="text"/>
Entity website	<input type="text"/>
Shareholding(s)	<input type="text"/>
Total no. of shares	<input type="text"/>

*Please attach to this form supporting document(s) as a proof of evidence to the above details. These can include (but not limited to); the certificate of incorporation, company extract, annual return company extract, etc.

Legal entity contact details

List of directors

Directors contact details

Primary contact

Contact title

Contact phone

Contact email

Authorised signatory name

[authorises critical operations including bulk transfer, name change sign off, etc]

Secondary contact name

Secondary contact title

Secondary contact phone

Secondary contact email

Addition contacts (if any)

Part 3: Legal entity profile, history and presence in the domain name market

Please illustrate on the entity profile. A brochure outlining the entity structure would be helpful. Please attach an additional word document outlining this information.

Are you an ICANN (Internet Corporation for Assigned Name and Numbers) accredited registrar? If yes, please provide your ICANN accreditation number. Please include your answer in the aforementioned word document.

Are you part of the domain name market? If yes, please indicate details in relation to the ccTLDs, TLDs and new gTLDs that you manage, the volume of registrations and your authorization in other namespaces. Please include your answer in the aforementioned word document.

Part 4: Business model

Please illustrate your business model from functional, technical and operational perspectives. Please include your answer in the aforementioned word document.

Does your business run on a registrar/reseller model? If yes, please provide insights on the resellers volume and if there are any agreements in place between you and your resellers along with if there are agreements in place between the resellers and the registrants. Please include your answer in the aforementioned word document.

Part 5: Existing staff link(s) to other registrars

Please demonstrate if any of your existing staff have link(s) to other registrars. Please include your answer in the aforementioned word document.

Part 6: Technical readiness for client application Shared Registry Services (SRS) interface, EPP and security considerations.

Please demonstrate your current technical readiness for both SRS Interface and EPP. Please also illustrate on the security considerations that are currently in place. Please include your answer in the aforementioned word document.

Part 7: Customer support position

Please demonstrate your current customer support position along with the support coverage/hours provided. Please include your answer in the aforementioned word document.

Part 8: Data breaches/sanctions

Please explain any data breaches/sanctions in other ccTLDs/TLDs along with the details of each data breach/sanction. You can attach further documents as needed. Please include your answer in the aforementioned word document.

Part 9: Security breaches

Please explain any security breaches that have happened on your system along with the details of each breach. Please include your answer in the aforementioned word document, and attach further documents as needed.

Part 10: List of existing .nz domains

Please list the existing .nz domain names (if any) that are registered for your own use. Please include your answer in the aforementioned word document.

Part 11: Reseller

If you are a reseller for (.nz) domain names, please list the existing .nz domain names (if any) that are registered for your clients. Please include your answer in the aforementioned word document.

Part 12: Financial information

Please explain your financial situation and attach supporting evidence of your business current financial situation along with associating proofs of your business continuity. Please include your answer in the aforementioned word document.

Part 13: Declaration

Please read the following statements and sign in confirmation at the bottom of the page.

a) I confirm that my organisation
located at operates as a legal entity.

b) I permit the Domain Name Commission to carry out third party checks that enable the Domain Name Commission to satisfy itself that my organisation meets the requirements, and is suitable to be authorised as a registrar.

Yes No

c) I have attached a letter from my bank stating that my accounts have been operating satisfactorily.

Yes No

d) I have included a copy of our registrar - registrant agreement. I confirm that it contains all the core Terms and conditions specified as required in .nz registrant agreements.

Yes No

e) I have read and understand all .nz policies and confirm that my operations and current practices are consistent with these policies.

Yes No

f) I declare that the information contained in this application is true and complete.

Yes No

Signed

Date

Name

Email

Part 14: List of supporting documents/attachments

Please list the set of supporting documents, evidences and attachments that are included with this form.

Application of authorisation annex

I have included the following to the form:

- Certificate of incorporation
- Company extract
- Annual return company extract
- Financial proofs of business continuity
- Bank letter
- Attachments to answer questions 3 to 10 (as applicable)
- Copy of the registrar – registrant agreement
- I have signed and dated the declaration section