

## **Minutes of the .nz Oversight Committee Meeting**

**Monday 9 August 2004, 4.00pm**

### **Attendance**

**Present:** Frank March, Colin Jackson, Keith Davidson, Roger Hicks, David Russell, Jennifer Northover, Richard Currey, Debbie Monahan  
Jordan Carter (items 1–9), Hannah Seeley (items 10–11), Nick Griffin and Carol Stigley (item 4).

The previous NZOC meeting marked the end of the terms for three members, including the Chair, Frank March, who stood down at the end of that meeting. Frank March, Richard Currey and David Russell were subsequently reappointed to NZOC for a further term. Due to the Chair standing down at the June meeting, this NZOC meeting started without a formal Chair. Keith Davidson took the Chair for the first two agenda items.

Keith noted Roger Hicks' appointment as a Fellow of the Society and NZOC congratulated Roger for this.

### **1. NZOC Remuneration**

Keith Davidson reported that the Executive Committee of InternetNZ has made a recommendation to INZ Council, that NZOC's remuneration change from the current system of per-meeting fees to an honorarium basis.

The new honoraria that are recommended are \$9,000 per annum for the Chair; \$5,000 for the deputy Chair; and \$3k for members of NZOC. Under the honoraria system it would also be possible to recompense NZOC members for any additional involvement in other committees for working groups. The rates that would be applicable for this are \$595/day (chairing a group) or \$375/day (member of a group).

Though the proposed honoraria are higher than the level set in the current budget, the DNC commented that the additional amount would be able to be covered by savings elsewhere in the DNC budget.

NZOC was asked to provide feedback on the new system and members were supportive of the proposal. Operational aspects of meeting expenses were discussed and agreed.

### **2. NZOC Chair**

Keith opened nominations for Chair. Frank March was nominated by Jennifer Northover and Roger Hicks. No other nominations being received, Frank March was declared Chair of NZOC.

Keith opened nominations for Deputy Chair. Colin Jackson was nominated by Roger Hicks and David Russell. No other nominations being received, Colin Jackson was declared Deputy Chair of NZOC.

Keith handed the Chair back to Frank March.

### **3. Minutes**

The minutes of the last NZOC meeting were amended to reflect Keith Davidson's presence, and were passed as true and accurate. No matters arose which were not dealt with elsewhere in the agenda.

### **4. NZRS**

Carol Stigley and Nick Griffin from NZRS attended the meeting.

NZRS were welcomed. It was noted that a letter from the company, dated 2 August 2004, had been received advising the result of the outsourcing project for the SRS. NZRS confirmed that they were in contract negotiations with Catalyst. It was noted by NZOC that the outsourcing process undertaken by NZRS appeared thorough.

Matters discussed with NZRS included:

**DNSSEC** – Dave Baker attended the recent ICANN meeting in Kuala Lumpur and a copy of his written report was circulated to NZOC. The general view is that, given the .nz policy position on the zone file, the issue of zone walking is too major to consider proceeding at this point. NZRS will keep a watching brief but proceed no further down the path of implementing it. It was agreed the Registry Manager would draft, in conjunction with the DNC, a report to Council recommending that the plans to commence consulting on implementing DNSSEC be deferred.

**SLA** – NZRS were asked specifically about the transaction times for June and about the 'domain update' time being outside that in the SLA. This appeared to be a breach of the standards. NZRS explained that this transaction time increased in May and June due to the introduction of SPREAD at the end of May. This is expected to stabilise and the July figures should show an improvement.

As part of the contract negotiations with Catalyst, it is possible that NZRS may seek amendments to the SLA to clarify certain requirements as part of setting the performance standards for Catalyst. NZRS may also seek to review other clauses also. The Registry Manager will raise these matters with the DNC.

NZRS updated NZOC on the results from their latest customer satisfaction survey. The results were highly satisfactory and NZRS are looking at what questions would build on those results for the next survey.

NZOC members noted that in general NZRS is performing well and that they only highlight problems which arise.

**SRS** – NZRS noted that EPP is not being planned for the .nz SRS at this time. They will be reviewing the SRS in 2005, and that review may consider it, however they are aware of the impact this will have on registrars so any decision will be dependent on registrars' views. NZRS are planning to review how the zone file is managed within the SRS and,

depending on the nature of any changes made, it may be reasonable to increase the frequency of zone pushes. NZOC noted that the important point is to offer comparable or better service than other ccTLD registries, and this includes zone push frequencies.

NZOC thanked Carol and Nick for their attendance.

## **5. DNC Report**

The DNC report for June was discussed. There was a general update on some registrar issues including some topics discussed at the Registrar Advisory Group (RAG) meeting that was held on 5 August.

One of the things agreed by the RAG was that .nz market share stats could be published using the same format as that used by AusRegistry about the .au market share. From the August statistics (published in September) the .nz market share will be published broken down into three groups – the top four registrars, next four registrars and remaining registrars.

NZOC thanked the DNC for her report.

## **6. Second Level Domains (2LD) policy**

The DNC introduced this item by seeking NZOC's agreement to withdraw the paper provided in advance of the meeting, and NZOC agreed to this.

The recent meeting of the RAG meeting revealed some concerns amongst registrars about the policy, primarily the process that involved the DNC in the registration of any domain names, even if those registered were part of a step to measure the extent of interest in a proposed 2LD. Details of the RAG meeting will be available in the minutes which will be published on the DNC site as soon as they have been agreed by the group.

With the RAG meeting being held so close to the NZOC meeting, there wasn't the opportunity for the 2LD Working Group (WG) to get a position on what was proposed by the registrars. The DNC intends to go back to the 2LD Working Group with Registrars' comments after the RAG minutes have been discussed and agreed. It was important that the WG agree on the process involved in the policy before it was discussed by NZOC.

This topic will appear again on the next NZOC agenda. NZOC acknowledged the effort that went into the paper that wasn't discussed, especially that of the Senior Support Analyst.

## **7. Roles and Responsibilities Policy Review – Oral Update**

This review is being advanced in conjunction with the lawyers to ensure the operational issues with the policy, identified during the handling of complaints and investigations, are resolved. The DNC expects to be able to bring a revised version of the policy to the next NZOC meeting.

## **8. WHOIS Policy Review – Working Group Membership**

A number of expressions of interest were received from a range of people interested in being part of the Whois policy review working group.

After discussing the applications and the appropriate size and structure of the Working Group, NZOC decided that the membership would be as follows:

- David Russell – Convenor, (NZOC member, Chief Executive of the Consumers Institute)
- Glenda Buschl – E-Business Manager, WebcoMedia
- Colin Jackson – E-Government Unit, State Services Commission
- Mark Nissen – Web Manager AA Tourism, and Registrar Operations AA Guides
- Don Stokes – Knossos Networks Ltd

Three ex-officio members were selected as well. They were:

- Keith Davidson – President, InternetNZ
- Jennifer Northover – Councillor, InternetNZ
- Nick Griffin – General Manager, NZRS

The group will be supported by the Domain Name Commissioner, Debbie Monahan.

## **9. Zone Transfer Policy**

The DNC spoke to her paper. NZOC agreed with the recommendations in the paper so the policy will be submitted to the InternetNZ Council at their meeting on 20 August for formal approval that this version should come into effect on 1 October 2004.

There was a question about the status of public liability insurance covering NZOC and the DNC. The DNC confirmed this was put into place shortly after NZOC was implemented and all were still covered under the InternetNZ policy.

## **10. Communication publication drafts**

The first draft of two communication pamphlets was circulated to NZOC for their comments. NZOC members provided general feedback on the two draft documents. They were satisfied with the overall structure, topics covered and the tone of the documents. NZOC will submit further comments and specific editing changes by email to the DNC Office by 20 August.

NZOC agreed that the draft documents should go out to the RAG list in late August for consultation following any amendments.

#### **11. Delegates to December ICANN meeting – Cape Town**

A discussion took place regarding the ICANN meeting being held in December 2004 in Cape Town. NZOC agreed to recommend that Keith Davidson should attend, being a 'Council' representative and also agreed that a NZOC representative should attend. No decision on who would represent NZOC was made.

It was agreed that a decision should be made as soon as possible so that airfares can be booked and paid for while cheap flights are available.

#### **12. Any other business**

The DNC briefly discussed the InternetNZ portal site which allows authorised people to login to view documents, get email etc. NZOC agreed in principle that it sounded like a reasonable approach to handling documents. The DNC will talk to the InternetNZ technical manager and ask him about getting NZOC members access.

The next meeting was set for Monday 18 October 2004